

**MIAMI EAST LOCAL SCHOOLS
BOARD MINUTES**

June 26, 2023

Regular Board Meeting

Mark Iames, board president, called the regular meeting to order at 7:00 p.m., held in room 116 in the Lecture Hall at Miami East High School.

The country was honored by the Pledge of Allegiance.

Roll Call was taken with board members John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice in attendance.

Also in attendance were: Wylena Hahn, staff member; Jackie Winner, staff member; Julie Kieseewetter, staff member; Eric Hughes, staff member; Sandy Swigart, staff member; and Kathy Knoop, staff member.

PUBLIC COMMENTS:

There were no public comments.

GOOD NEWS RECOGNITION/INFORMATIONAL:

We are pleased to announce that the Miami East Local School District has been selected as a recipient of the Upper Valley Medical Center's Community Benefits Fund grants program! The UVMC Board of Trustees has awarded the district a total grant of \$539,510.00 to support the Field Turf Project!

This generous gift provides support to help the district complete a project approved by the Board of Education in March 2023. The Field Turf Project is a result of the work put in by the Facilities Committee and will provide a safe playing surface for multiple sports, enhancing the experience of all participants.

Miami East values our longstanding relationship with Premier Health/Upper Valley Medical Center. For over 25 years, UVMC and the district have enjoyed a mutually beneficial relationship, and we hope this partnership will continue to flourish in the years ahead.

The district has contracted with the Motz Group (Cincinnati, OH) to complete the Field Turf Project this summer. The project started on June 6, 2023, and is expected to be completed by August 14th.

TREASURER'S REPORT:

Treasurer's Report to the Board/Consent Agenda Items:

Resolution #120-06-2023

Amanda Howell moved, and Mark Lawson seconded the motion to approve the following.

1. Recommend approval of the minutes of the regular board meeting of May 22, 2023, as presented.
2. Recommend approval of financial statements for May 2023, as presented.
3. Recommend approval of account modifications, as presented.
4. Recommend approval to renew Property, Violence, Auto, Liability, and Pollution insurance from the Ohio School Plan through The Hylant Administrative Services for FY 2024 (July 1, 2023, to June 30, 2024).
5. Recommend approval to participate in the Cyber Liability Program from Hylant Administrative Services during FY 2024 (July 1, 2023, through June 30, 2024).

6. Recommend approval of the transfers and advances of funds necessary to close the Fiscal Year 2023.
7. Recommend approval of the Amended Certificate of Estimated Resources for the Fiscal Year 2023 (final); approval to amend the FY 2023 appropriations and approval to allow transfers of appropriations as necessary to close Fiscal Year 2023; and approval to revise the student activity budgets as required, to close Fiscal Year 2023.
8. Recommend approval of Temporary Appropriations for FY 2024 at 25% of the FY 2023 actual expenditure amounts.

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Treasurer's Report to the Board/Regular Agenda Items:

Resolution #121-06-2023

John Demmitt moved, and Mark Lawson seconded the motion to approve donations as follows:

- a) \$1,395.00 Grant from the Miami County Foundation to the High School Principal's fund for the purchase of KitchenAid mixers for the Family & Consumer Science classroom.
- b) \$2,000.00 Grant from the Miami County Foundation to the Jr. High School Principal's fund for the purchase of Virtual Reality Headsets for the 6th Grade.
- c) \$250.00 Donation from Sunrise Cooperative to the Miami East High School FFA Student Activity Account.
- d) \$270.00 Donation from the Miami East FFA Alumni Association to the Miami East High School FFA Student Activity Account.
- e) \$50.00 Donation from Michael and Judith Feinstein to the High School Principal's fund in honor of Colin McEldowney.
- f) \$552.00 Donation from Cove Spring Church to the Food Service Fund (006) to apply toward students with a negative lunch balance.
- g) \$448.00 Donation from Kona Ice to the Athletic Fund (300).
- h) \$595.00 Donation from Cove Spring Church to the Food Service Fund (006) to apply toward students with a negative lunch balance.

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #122-06-2023

Pam Rice moved, and Amanda Howell seconded the motion to approve the transfer of \$2,500 from the student activity Jr. High Cheerleading account (200-9406) to the Athletic Fund (300-0000) to partially cover the cost of 2022-2023 uniforms.

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #123-06-2023

John Demmitt moved, and Amanda Howell seconded the motion to approve a depository agreement for active, interim, and inactive deposits (Agreement for Deposit of Public Funds) with Park National Bank, effective July 18, 2023, through July 17, 2028.

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Treasurer's Report - Other Informational/Discussion Items:

1. The Southwestern Ohio Educational Purchasing Council released its 2024 Insurance Renewal Information. Miami East will have a 7.5% increase for both the PPO and HDHP medical plans, a 1.5% increase for the dental plan, and a 1.5% increase for the vision plan.

The district will likely reconvene the Health Care Study Committee in 2024. The purpose of the committee is to seek means to decrease the cost of health insurance, education, and other health-related matters as may come before the committee.

2. The district will begin partnering with RedTree Investment beginning on July 1, 2023.

RedTree Investments will work with the district to develop, implement, and maintain an investment portfolio. All investment decisions will be made in collaboration with me and will adhere to the board-approved investment policy.

SUPERINTENDENT'S REPORT:**SPECIAL EDUCATION DIRECTOR POSITION:****Resolution #124-06-2023**

Pam Rice moved, and Mark Lawson seconded the motion to approve the Special Education Director position for the Miami East Local School District beginning with the 2023-2024 school year.

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #125-06-2023**DIRECTOR OF TRANSPORTATION SUPPLEMENTAL POSITION:**

Amanda Howell moved, and Pam Rice seconded the motion to approve the Director of Transportation supplemental position for the Miami East Local School District beginning with the 2023-2024 school year. The rate pay for this contract shall be set at an annual amount of \$7,500.00.

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

EMPLOYMENT ITEMS:

Resolution #126-06-2023

John Demmitt moved, and Mark Lawson seconded the motion to approve the following persons for exempt supplemental contracts, effective for the 2023-2024 school year, at the board-approved rate of pay:

ADMINISTRATIVE PERSONNEL:

Director of Transportation – Todd Gentis

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #127-06-2023

Amanda Howell moved, and Pam Rice seconded the motion to approve Nicole Sluss, as Special Education Director, on a two-year limited contract, step 1, for the 2023-2025 school years, as approved Administrative Salary Schedule.

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #128-06-2023

Mark Lawson moved, and John Demmitt seconded the motion to approve the following persons for supplemental contracts, effective for the 2022-2023 school year, at the board-approved rate of pay:

ELEMENTARY:

LPDC Committee Member – Patty Gentis

LPDC Committee Member – Stephanie Blackton

JUNIOR HIGH:

LPDC Committee Member – Kris Brush

LPDC Committee Chairperson – Jodi McKinney

LPDC Committee Member – Suzanne Webber

HIGH SCHOOL:

LPDC Committee Member – Kalyn Hollatz

LPDC Committee Member – Melissa Beal

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #129-06-2023

Pam Rice moved, and Amanda Howell seconded the motion to approve the following persons for fall supplemental contracts, effective for the 2023-2024 school year, based on their years of experience, at the board approved

rate of pay:

HIGH SCHOOL:

Strength Coach – Fall – David Mason – Step 0

JUNIOR HIGH:

Junior High Assistant Cheerleading Coach – Arianna Hall – Step 0

7th Grade Volleyball Coach – Nichole Hood – Step – 0

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #130-06-2023

Mark Lawson moved, and Pam Rice seconded the motion to approve the acceptance of Halie Elliott's letter of resignation, effective at June 30, 2023, as a bus driver.

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #131-06-2023

John Demmitt moved, and Amanda Howell seconded the motion to approve the acceptance of Laura Weddle's letter of resignation as the J.H. Science Fair/STEM Advisor for the 2023-2024 school year.

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #132-06-2023

Mark Lawson moved, and John Demmitt seconded the motion to approve a voluntary transfer of Lisa Bigelow from an Assistant Cook at Miami East Elementary to an educational aide, at Miami East Elementary, step 1, at 6.5 hours per the job description, effective August 22, 2023.

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #133-06-2023

Amanda Howell moved, and Pam Rice seconded the motion to approve Jennifer Moore, Tami Mumford, and Elizabeth Kerr, as summer school tutors, at Miami East Elementary, on an as-needed basis.

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #134-06-2023

Mark Lawson moved, and Pam Rice seconded the motion of approval of the non-renewal of the spring supplemental contracts for personnel outside the teaching staff of Miami East, effective at the close of the 2022-2023 school year season as follows:

HIGH SCHOOL

Head Baseball Coach – Dean Denlinger
Assistant Baseball Coach – Dustin Heilman
Assistant Softball Coach – Kamy Trissell
Head Boys' Track Coach – Steve Karnehm
Assistant Track Coach – Levi Karnehm

JUNIOR HIGH SCHOOL

Head Track Coach- Brittany Shively

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #135-06-2023

Pam Rice moved, and Amanda Howell seconded the motion to approve the following person(s) for supplemental contracts, effective for the 2023-2024 school year, based on their years of experience, at the board-approved rate of pay:

JUNIOR HIGH:

J.H. Science Fair/STEM Advisor – Jamie Brown

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #136-06-2023

Pam Rice moved, and Mark Lawson seconded the motion to amend the teaching contract for Ashley Thompson from a one-year limited contract with Bachelor's Degree, step 2, to a one-year limited contract with a Bachelor's Degree, step 3, based on prior experience, for the 2023-2024 school year.

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #137-06-2023

Amanda Howell moved, and John Demmitt seconded the motion to approve the acceptance of Anna DeTorres's letter of resignation, effective at the conclusion of the 2022-2023 school year, as a 4th Grade Teacher.

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #138-06-2023

APPROVAL OF 2023–2024 SCHOOL LUNCH PRICES:

Mark Lawson moved, and Pam Rice seconded the motion for approval of the 2023-2024 school year school lunch prices.

Grades K-8 - \$2.85 9-12 - \$3.00 Adult - \$4.00 and Milk - .55 cents

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #139-06-2023

APPROVAL OF EXTENDED SCHOOL YEAR DAYS FOR SPECIAL EDUCATION STUDENTS:

John Demmitt moved, and Amanda Howell seconded the motion for approval for extended school year days for special education students.

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #140-06-2023

E-RATE TELEPHONE SERVICE:

John Demmitt moved, and Mark Lawson seconded the motion to approve the selection of the following internet service providers and agreements, following the application process for E-RATE as outlined by the Schools and Libraries Program of the Universal Service Fund for the 2023-2024 school year:

- Internet- META
- Broadband service-wireless- DataPath

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #141-06-2023

VoIP RENEWAL AGREEMENT (META SOLUTIONS):

Amanda Howell moved, and Mark Lawson seconded the motion to approve the 5-Year VoIP renewal agreement with META Solutions, beginning July 1, 2023, and extending through June 30, 2028.

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #142-06-2023

K-8 ASSISTANT COOK/CASHIER JOB DESCRIPTION:

Pam Rice moved, and Amanda Howell seconded the motion to approve the revised Assistant Cook/Cashier job description at the K-8.

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #143-06-2023

2024 EPC BUS BID:

Mark Lawson moved, and Pam Rice seconded the motion to participate in the 2024 Southwestern Ohio Educational Purchasing Council bus bid process. The District is under no obligation to accept the bid if it so chooses.

Whereas the Miami East Local School Board of Education wishes to advertise and receive bids for the purchase of one school bus.

Therefore, be it resolved, the Miami East Local School Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase of one school bus.

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #144-06-2023

APPROVAL OF BOARD POLICY CHANGES PER NEOLA:

Amanda Howell moved, and John Demmitt seconded the motion to the second reading of the following Board Policy changes as presented for review. These changes include updates to items such as policies related to:

Policy 1615 Tobacco Use Prevention, Policy 3215 Tobacco Use Prevention, Policy 4215 Tobacco Use Prevention, Policy 5512 Tobacco Use Prevention, Policy 7434 Tobacco Use Prevention, and Policy 9160 Public Attendance at School Events.

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #145-06-2023

APPROVAL OF ADMINISTRATIVE SALARY SCHEDULE FOR 2023-2024:

Pam Rice moved, and Mark Lawson seconded the motion to approve the Administrative Salary Schedule for the 2023-2024 school year.

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #146-06-2023

APPROVAL OF EXEMPT EMPLOYEE SALARY SCHEDULE(S):

Mark Lawson moved, and Amanda Howell seconded the motion to approve the Exempt Salary Schedule(s) for the following position(s) for the 2023-2024 through 2026-2027 school years:

1. Assistant Treasurer
2. Clerk-Cashier/EMIS

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #147-06-2023**2023-2024 HANDBOOKS:**

John Demmitt moved, and Mark Lawson seconded the motion to approve the following handbooks for the 2023-2024 school year:

- Miami East High School Student Handbook
- Miami East Jr. High Student Handbook
- Miami East Elementary Student Handbook
- District-Wide Staff Handbook
- Bus Driver Handbook
- Student Activity Advisor Handbook

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #148-06-2023**TEACHER EVALUATION/APPRaisal PROGRAM:**

Pam Rice moved, and Amanda Howell seconded the motion to approve the Miami East Local Schools Teacher Evaluation/Appraisal Program.

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #149-06-2023**OUT-OF-STATE TRIP APPROVAL:**

Amanda Howell moved, and Mark Lawson seconded the motion to approve the following out-of-state field trip(s) for the 2023-2024 school year:

- 1) Walt Disney World Resort – Orlando, FL – March 22 – 26, 2024

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #150-06-2023**EMPLOYEE DISHONESTY AND FAITHFUL PERFORMANCE OF DUTY POLICY
IN EXCESS OF BOND:**

John Demmitt moved, and Mark Lawson seconded the motion to approve the Employee Dishonesty and Faithful Performance of Duty Policy in Excess of Bond.

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

Resolution #151-06-2023

AUTHORIZATION OF EMPLOYER PICK UP OF EMPLOYEE CONTRIBUTIONS:

Amanda Howell moved, and Mark Lawson seconded the motion to approve the authorization of employer pick up of employee contributions.

Be it resolved, effective August 1, 2023, the Miami East Local School Board of Education agrees to pick up the total amount of employee contributions required by Section 3307.26, Revised Code, to be contributed by the Superintendent to STRS Ohio. Miami East Local School District Board of Education is permitted to pick up employee contributions pursuant to Section 3307.27, Revised Code, and Section 414(h)(2) of the Internal Revenue Code. These picked-up contributions, although designated as employee contributions, are being paid by the Miami East Local School Board of Education in lieu of employee contributions and shall be paid by the board as a fringe benefit in addition to the contract salary otherwise payable to the employee. These contributions shall be treated as additional compensation and included in salary for retirement purposes.

The Superintendent may not opt out of the picked-up contributions or elect to receive the contributed amounts directly instead of having them picked up by the Miami East Local School Board of Education and paid to STRS Ohio.

Roll Call:

Yeas: John Demmitt, Amanda Howell, Mark Iames, Mark Lawson, and Pam Rice.

Nays: none Motion passed.

BOARD MEMBERS' COMMENTS:

General Discussion(s)

Resolution #152-06-2023

ADJOURNMENT:

Mark Lawson moved, and Pam Rice seconded the motion to adjourn the meeting at 8:07 p.m.

Board President

Treasurer